



21 March 1980

MEMORANDUM FOR: See Distribution

FROM : PB/NSC Coordinator

SUBJECT : Visit to Headquarters by Dr. Michael A. Berta

1. Mike Berta has recently replaced BG Rosenberg, USAF, on the NSC Staff, and will be functioning in the same capacity as did Rosey. (A short bio-sketch is attached.)

2. Mike will visit Headquarters on 26 March to meet with many of the people with whom he will be dealing, to become more familiar with how we work, and to learn more about those areas of his primary responsibilities wherein we make a contribution.

3. The following is the schedule for his visit:

Wednesday, 26 March 1980

<u>Time</u>	<u>Visit (phone #)</u>	<u>Reason</u>
0915	Badge Office (x6021)	Photo for badges
1000	O/Comptroller (x4456)	Budget Process/FY 81 Budget
1200	[REDACTED] (x6363)	Lunch
1300	[REDACTED] (x5470)	Overview
1330	DDCI (x6464)	Courtesy Call
1400	O/DDS&T (x7713)	Meet with DD & OD&E personnel
1515	DCI (x6363)	Courtesy Call
1530	NFAC (x5151)	NITs & familiarization
1630	[REDACTED] (x6477)	Familiarization
1700	Enroute NSC	

4. Each office visited should see that he gets to his next scheduled appointment on time.



25X1A

Attachment
Bio-sketch

Distribution:
Comptroller
EA/DCI
EA/DDCI
DD/S&T

SA/DCI [REDACTED]
DD/NFA
SA/DCI/CI [REDACTED]

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